



## Positive Handling Report Form

Monitoring/Reporting: Incidents involving the use of positive handling must be clearly recorded and reported to the designated senior member of staff. All staff should be aware of the system/procedures in place for recording and monitoring incidents.

Designated Senior Member of Staff Name	
<ul style="list-style-type: none"><li>name of member(s) of staff involved</li></ul>	
<ul style="list-style-type: none"><li>name of young person(s) involved</li></ul>	
<ul style="list-style-type: none"><li>where/when incident took place (including date, time and duration of restrictive physical intervention)</li></ul>	
<ul style="list-style-type: none"><li>detail of the incident (including reason for using a physical intervention rather than an alternative strategy)</li></ul>	
<ul style="list-style-type: none"><li>what steps were taken to diffuse/resolve the situation without use of force/positive handling (de-escalation strategies)</li></ul>	
<ul style="list-style-type: none"><li>description of the nature of the force/positive handling that was used</li></ul>	
<ul style="list-style-type: none"><li>outcome of the intervention</li></ul>	
<ul style="list-style-type: none"><li>young person's reaction (including if anyone was distressed and the action taken)</li></ul>	



<ul style="list-style-type: none"><li>• detail of any injuries (to young person or others) and action taken</li></ul>	
<ul style="list-style-type: none"><li>• detail of damage to property</li></ul>	
<ul style="list-style-type: none"><li>• any medical treatment required</li></ul>	
<ul style="list-style-type: none"><li>• Pupil(s) view</li></ul>	
<ul style="list-style-type: none"><li>• How and when incident was reported to parents/carers</li></ul>	
<ul style="list-style-type: none"><li>• signed and dated</li></ul>	

Follow up session to review the events that took place and learning that could inform future practice and planning:

Date

People to be present: